



## ST. JOHN'S CHURCH RESTORATION ASSOCIATION

Use of Old St. John's is permissible with the completion of this application and written approval of the Association. Any changes in the planned use from that stated in the application will require confirmation of the change and its approval.

APPLICANT	PERSON RESPONSIBLE
<b>Name:</b>	<b>Name:</b>
<b>Address:</b>	<b>Address:</b>
<b>Phone (C) (H)</b>	<b>Phone (C) (H)</b>
<b>Email:</b>	<b>Email:</b>
<b>DATE OF USE:</b>	
<b>DESCRIPTION OF USE:</b>	

<b>WEDDING COUPLE</b>	<b>Name:</b>	<b>Name:</b>
	<b>Address:</b>	<b>Address:</b>
	<b>Phone:</b>	<b>Phone:</b>
	<b>Email:</b>	<b>Email:</b>
<b>BAPTISM</b>	<b>Name of Child:</b>	
	<b>Parents</b>	<b>Godparents</b>
	<b>Name:</b>	<b>Name:</b>
	<b>Address:</b>	<b>Name:</b>
	<b>Phone:</b>	
	<b>Email:</b>	

FEES:		
<b>Building use: \$800</b>	<b>Ground use (for tent): \$100.</b> Tent and accessories to be provided by applicant(s) on a location approved by the Association.	<b>Other use: \$300</b>
A 20% deposit must be submitted with this application. If the event is cancelled at least two weeks before the date scheduled, the deposit will be returned minus a \$25 fee.		
Make checks payable to: <b>St. John's Church Restoration Association</b> Submit completed application to: <b>St. John's Church Restoration Association, Gary A. Smith, Treasurer,</b> <b>3002 Rugby Road, Richmond VA 23221</b>		

The undersigned agrees that the applicant and/or responsible person are familiar with, and will assure compliance with, the rules and conditions of the Old St. John's Church.

<b>Applicant signature</b>	<b>Date</b>
Any use involving religious ceremonies is subject to approval of the Rector of St. John's Parish, West Point, VA. Old St. John's	
<b>Clergy signature</b>	<b>Date</b>